



## How to Trigger a WBA on My Mobile Device

TARGET AUDIENCE: TRAINEES Updated September 2, 2021





## ACCESSING MEDSIS MOBILE

To access MedSIS Mobile please go to <u>https://medsis.mcmaster.ca/mobile</u> and login. Once you have logged in you can begin triggering WBAs. The screen shots below outline how to trigger a WBA on a mobile device.

	MedSIS 3C			
Trigger p	ew evaluation			
Trigger n	PICTURE NOT AVAILABLE Trainee Portal Ensure you are logged into your Trainee Portal			
Log Proc	Evaluations			
Campus Edition				
Trigger new evaluation				
Log Procedures				
Evaluations View and submit your Evaluations				
F	Procedures iew and submit your Procedures			

← ☆	Trigger New Evaluation	≡
Evaluation Type		~





Evaluation Type	×			
Q Search				
Learner WBA Evaluation				
CBME Evaluation				
CBME Narrative Observation Evaluation				
Faculty Evaluation				
← 👚 Trigger New Evaluation	≡			
Evaluation Type Learner WBA Evaluation	~			
Trainee(Evaluatee)	~			
Activity Rotation: Research, Location: Hamilton, Period: 09-Mar-2021/30-Jun- 2021	*			
Trigger Start of Rotation	~			
Eval Form *	~			
Supervisor(Evaluator) *	~			
Select the current activity/rotation, appropriate eval form and supervisor	or			

Trainees have the option to pass their device to their supervisor to complete the form immediately and "submit as evaluator". This will trigger a confirmation email to the supervisor with a copy of the form.

Trainees can also choose to "email to evaluator" which will trigger an immediate email notification to the supervisor with a link to the form.

## **QUESTIONS?**

If you have any questions or difficulties with this process, please contact MedSIS at medsis@mcmaster.ca