



USER GUIDE – HOW TO LOG A PROCEDURE FROM A MOBILE DEVICE

TARGET AUDIENCE: LEARNERS

Updated July 7, 2021





Logging A New Procedure From A Mobile Device

1. Log into the mobile app: <u>https://medsis.mcmaster.ca/mobile</u>

MedSIS 3C	Evaluation Type 🗶
Trigger new evaluation	Q Search Procedure Evaluation
Log Procedures	
Evaluations View and submit your Evaluations	Select Procedure Evaluation
Procedures View and submit your Procedures	
← 🐔 Log New Procedure 🗮	
Evaluation Type Procedure Evaluation	
Trainee(Evaluatee)	
Rotation	
Program 🗸	
Category	
Eval Form	
Supervisor(Evaluator)	
Fill out details and select "Trigger"	
A Trigger	

Comments:

- The 'rotation' field will default to your current rotation, unless you are in have multiple rotations scheduled for one block. Previous rotations will also be available in the drop down to log procedures completed during a past rotations.
- The 'category' field is dynamic where once a category is chosen, the procedures within that category will appear to choose.





• The supervisor drop down will include all supervisors from the supervisor registry. You are able to add a new supervisor if you cannot find the supervisor listed in the drop down.

After clicking 'send', the evaluation form will open to complete. You will have the option to either submit and self report the procedure, or request supervisor sign off from the supervisor listed.

A green bar with the word "Success" will appear when the evaluation has been successfully submitted:



How To View Submitted Procedures From A Mobile Device



QUESTIONS?

If you have any questions or difficulties with this process, please contact MedSIS at medsis@mcmaster.ca