

HOW TO VIEW TRAINEE PROGRESS – STAGE, EPA AND MILESTONE GRAPHS

TARGET AUDIENCE: PROGRAM DIRECTORS, PROGRAM ADMINISTRATORS,
COMMITTEE MEMBERS AND ACADEMIC COACHES, TRAINEES

Updated September 6, 2023

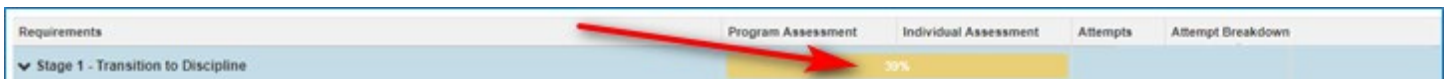
STAGE PROGRESS

There are two different stage progress graphs. If there are less than 10 EPAs within the stage, progress will be displayed in a spider chart. If there are more than 10 EPAs within the stage, progress will be displayed in a bar graph.

For each EPA, the graph will display how many achieved forms were completed during a specific period of time.

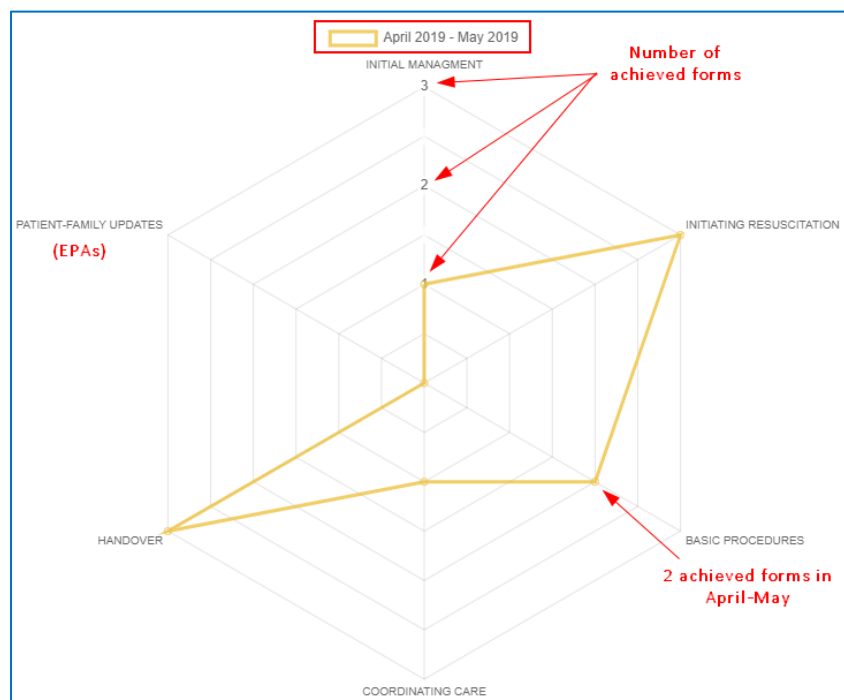
SPIDER CHART (LESS THAN 10 EPAs IN STAGE)

To view the graph, click on the stage progress percentage bar.



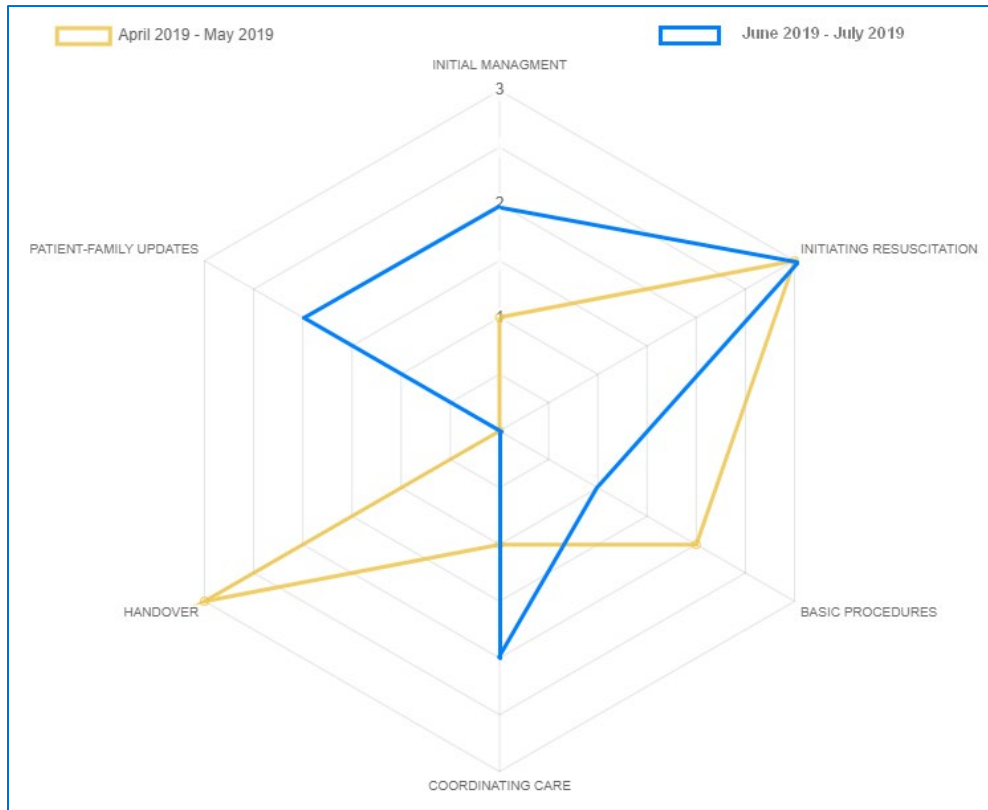
Once you click on the stage progress percentage bar, a **Stage Summary Spider Chart** will open and show a breakdown of **achieved** EPAs during a specific period of time.

- NOTE:** In the example below, the program considers "5/5" as achieved.



Requirements	Program Assessment	Individual Assessment	Attempts	Attempt Breakdown
▼ Stage 1 - Transition to Discipline	39%			
> EPA 1. INITIAL MANAGMENT	33%		3	0 1 0 1 1
> EPA 2. INITIATING RESUSCITATION	50%		4	0 0 0 1 3
> EPA 3. BASIC PROCEDURES	21%		3	0 0 0 1 2
> EPA 4. COORDINATING CARE	50%		2	0 0 1 0 1
> EPA 5. HANDOVER	83%		3	0 0 0 0 3
> EPA 6. PATIENT-FAMILY UPDATES	0%		3	0 1 0 2 0

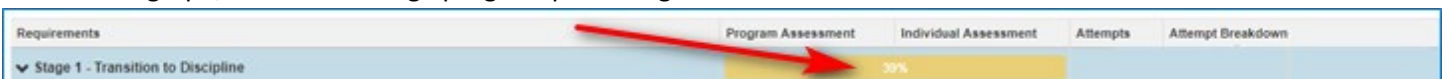
As the trainee collects more achieved forms, in theory, the new layers of the spider chart will continue to grow.



Requirements	Program Assessment	Individual Assessment	Attempts	Attempt Breakdown
Stage 1 - Transition to Discipline	83%			
> EPA 1. INITIAL MANAGEMENT	33%		5	0 1 0 1 3
> EPA 2. INITIATING RESUSCITATION	50%		7	0 0 0 1 6
> EPA 3. BASIC PROCEDURES	33%		4	0 0 0 1 3
> EPA 4. COORDINATING CARE	83%		4	0 0 1 0 4
> EPA 5. HANDOVER	83%		3	0 0 0 0 3
> EPA 6. PATIENT-FAMILY UPDATES	50%		5	0 1 0 2 2

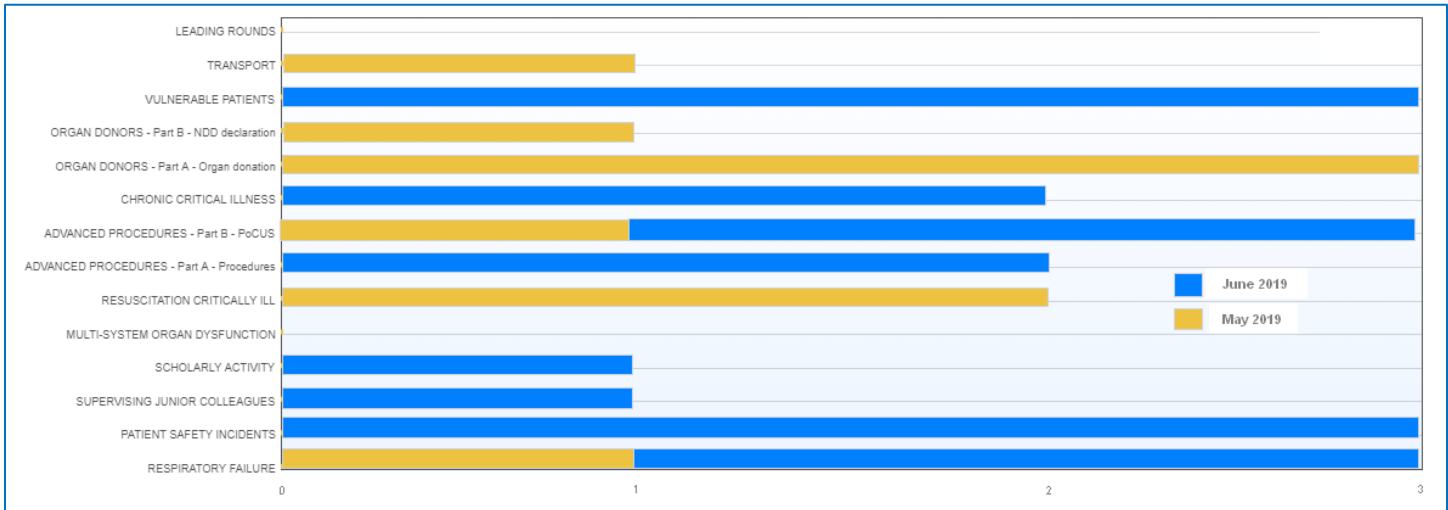
BAR GRAPH (MORE THAN 10 EPAs IN STAGE)

To view the graph, click on the stage progress percentage bar.



Once you click on the stage progress percentage bar, a **Stage Summary Bar Graph** will open and show a breakdown of **achieved** EPAs during a specific period of time.

In the bar graph, yellow represents the number of achieved forms collected in May 2019 for each EPA. Blue represents the number of achieved forms collected in June 2019 for each EPA.



EPA PROGRESS

The EPA summary displays the average score received on the entrustment scale for that particular EPA for each month.

To view the graph, click the EPA progress percentage bar.

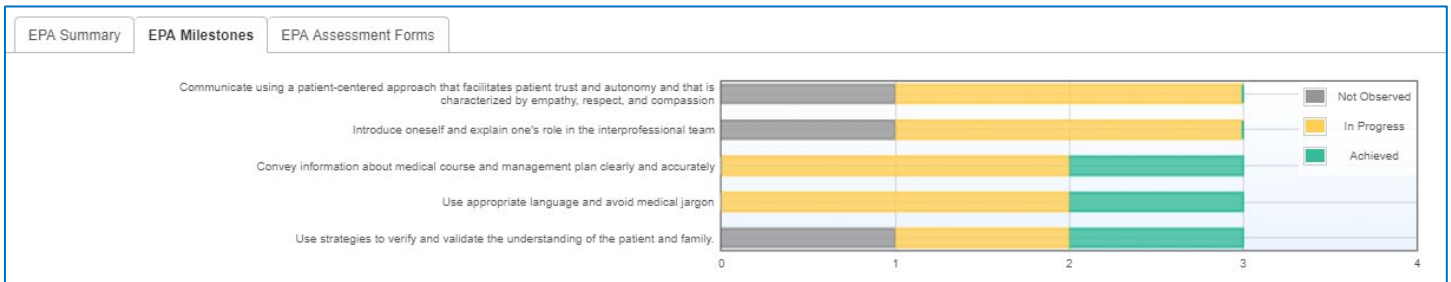
Requirements	Program Assessment	Individual Assessment	Attempts
Stage 1 - Transition to Discipline	33%		
> EPA 1. INITIAL MANAGEMENT	33%		3
> EPA 2. INITIATING RESUSCITATION	50%		4

In the screen shot below, the average score received for this EPA in the month of April was 3/5 on the entrustment scale.



MILESTONE SUMMARY

The Milestone summary displays how many times each milestone was assessed as Not Observed, In Progress and Achieved out of the total number of forms completed. The total number of forms is along the bottom, In the screenshot below, the first milestone was assessed as Not Observed one time, In Progress two times and Achieved zero times. To view the graph, click the EPA progress percentage bar and go to the EPA Milestones tab.



QUESTIONS?

If you have any questions or difficulties with this process, please submit a service ticket.

- To submit a ticket, please visit medsishelp.mcmaster.ca
 - User Guide: [How to Submit a Ticket](#)